

Dear Resident,

We are writing to advise you of our forthcoming events taking place at Tofte Manor this summer. The first event will take place on Saturday 7th August. The second event will take place on Saturday 18th September. This letter outlines the plans for the events and provides useful information and contact details for local residents.

Weekend 1

Saturday 7th August: Labyrinth presents DJ Koze & Co

DJ Koze and José González perform at Tofte Manor with some of the most exciting artists of our generation.

Weekend 2

Saturday 18th Labyrinth Open Air

Dixon and Âme return to the UK for their first back to back performance in the country since 2019, alongside a wonderful array of some of the most exciting producers and selectors out there.

There will be a maximum capacity of 3,650 (including artists, crew and contractors) across each of the event days.

Construction & Event Schedule

Below is the 2021 onsite and event schedule:

Pre-event site build	
Wednesday 4 th August	08:00 – 20:00
Thursday 5 th August	08:00 – 20:00
Friday 6 th August	08:00 – 20:00
Wednesday 15 th September	08:00 – 20:00
Thursday 16 th September	08:00 – 20:00
Friday 17 th September	08:00 – 20:00
Live Event	
Saturday 7 th August	12:00 – 22:30 (Music off 22:00)
Saturday 18 th September	12:00 – 22:30 (Music off 22:00)
De-rig	
Sunday 8 th August	08:00 – 20:00
Monday 9 th August	08:00 – 20:00
Sunday 19 th September	08:00 – 20:00
Monday 20 th September	08:00 – 20:00

Noise Management

The summary below shows times of amplified sound for the 2021 events. The Noise Consultants will be on site throughout the duration of the live events, monitoring decibel levels inside the festival site and at agreed off site locations.

Weekend 1	Saturday 7th August: Labyrinth presents DJ Koze & Co	Soundchecks Fri 6 th 3 hours between 13:00 – 19:00 Sat 7 th 10:00 – 12:00	Live Event 12:00 – 22:00	Weekend 2	Saturday 18th Labyrinth Open Air	Soundcheck Fri 17 th 3 hours between 13:00 – 19:00 Sat 18 th 10:00 – 12:00	Live Event 12:00 – 22:00
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The Noise Consultants will be in contact with the Production Manager and Sound Engineers and will be able to respond to noise nuisance issues and complaints should they occur and take remedial action if levels have been breached, such as instructing the engineers to reduce the overall volume or adjust specific frequencies.

If you experience any nuisance caused by noise during the event, please call the Residents Hot Line number 03338 802 459.

Security

SIA Security, Crowd Safety Stewards and Traffic Marshalls will be positioned both within the event site and outside the site's perimeter.

Resident tickets

Local residents that won tickets to the event via the online raffle, will be contacted via email within 2 weeks of the event by the organisers Labyrinth events. Our communications will outline:

- a) Any Covid-19 precautions that will need to be adhered to in order to gain access to the event e.g. negative test or vaccine certificate
- b) How local residents will again access to the event via the Sharnbrook Hotel pick up point and will exit the event on the day.
- c) Any other important information that local event goers should know about to ensure they enjoy their day.

Traffic Management

The Residents Traffic Management Plan (henceforth referred to as the TMP) is designed to minimise disruption to the local residents of Sharnbrook, Souldrop and Knotting Green whilst the event at Tofte Manor (henceforth referred to as the event) takes place on the 07th August.

This document will remain 'live' up to and throughout the event and will be continually updated and shared with local residents and businesses as feedback is received.

Should you have any comments or feedback on this document please direct them to mike@wearethefair.com and streetworks@bedford.gov.uk and title all correspondence '**Residents Traffic Management Plan Tofte Manor**' and we will aim to provide a response.

Access to Tofte Manor

No car parking will be available at Tofte Manor and local restrictions will be in place to stop anyone from attempting to travel and park within the villages of Sharnbrook, Souldrop or Knotting Green to access the event.

Direct Coach services have been chartered from London for ticket holders to access and egress the event. Approximately 1500 ticket holders (from a capacity of 3,650) are scheduled to arrive by this means with coach services staggered so as not to arrive at the venue en masse or in procession.

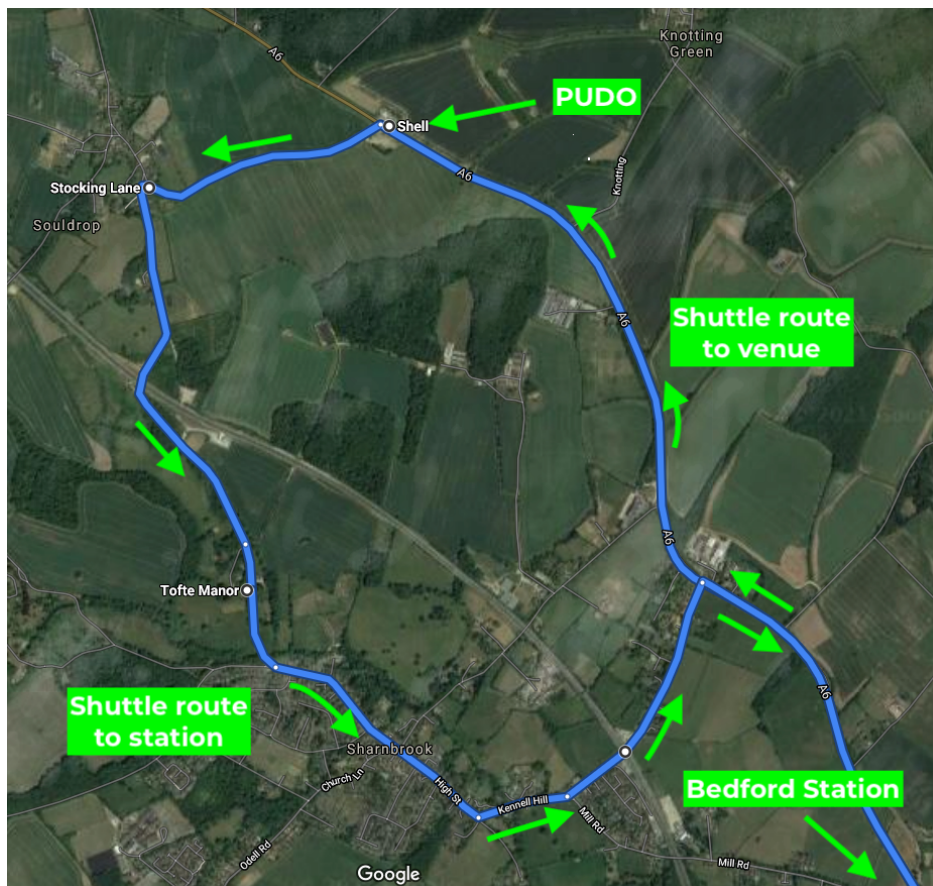
Ticket holders arriving by public transport (i.e. rail travel) to Bedford rail Station(s) will be able to catch a shuttle bus between the station and the venue at regular intervals between 11.45 and 15.00 so as to stagger arrivals to the venue.

There will be PUDO (Pick Up & Drop Off) location for attendees travelling in by Taxi and private vehicles opposite the Shell Garage on Rushden Road, A6. A dedicated shuttle bus service will operate to transport attendees to and from the location.

Buses and Coaches will access the venue via A6, Sharnbrook Road and Souldrop Road. Coaches will exit the venue via Souldrop Road, Sharnbrook High Street, Kennell Hill, Tempalars Hill and the A6.

Attendees who require parking on request (i.e. those with mobility issues) will be sign posted to use an off-site park and ride car park at the Sharnbrook Hotel where a small provision of car parking has been identified (~ 250 spaces). This is not being advertised to ticket holders, but should attendees arrive to the area looking for parking, signs will be in place to direct them to park at the hotel.

Access and Egress Route for Coach and Bus Services to Tofte Manor



Information points

Prominent advisory road signage will be erected at the following points highlighting there is no vehicle access to Tofte Manor and access is for local residents and businesses only:

1. Stocking Lane (Sharnbrook Road), at the junction with Rushden Road A6
2. Sharnbrook Road, at the junction with High Street
3. Sharnbrook Road, at the fork
4. Park Lane, at the junction with Rushden Road, approx. 160m down
5. Odell Road, at the junction with Causeway
6. Kennell Kill, at the junction with Mill Road / Templars Way





Traffic management operatives will be on hand at these points to direct any private traffic associated with the event either back to Bedford itself where they can access the free shuttle bus or to the area of car parking at the Sharnbrook Hotel away from the local villages of Sharnbrook, Souldrop or Knotting Green.

These measure are proposed to maintain local access for residents, visitors and businesses for the villages of Sharnbrook, Souldrop or Knotting Green whilst deterring any potential car based traffic associated with the event at Tofte Manor.

Road closure

There will be a road closure in place outside the venue (highlighted below) to facilitate the Coach and bus services bringing ticket holders into and out of Tofte Manor as quickly and efficiently as possible both before and after the event.

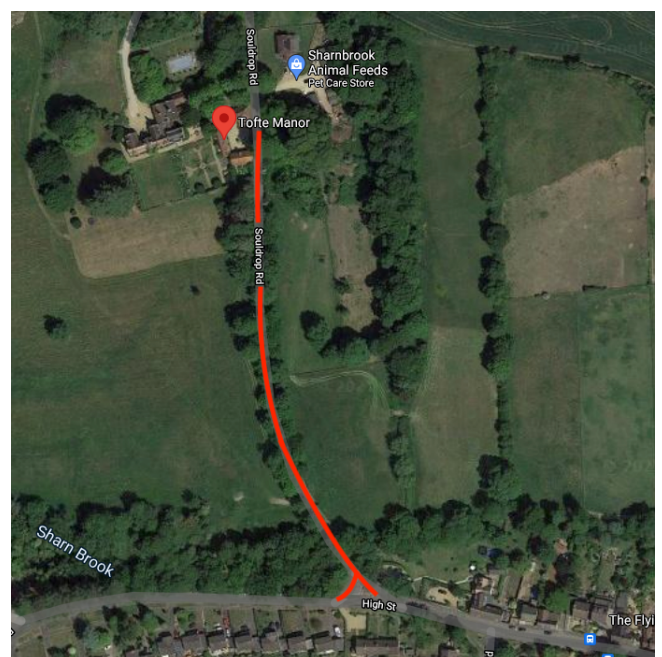
The road closure will be in place during peak event times only, anticipated as 11.00am until midnight but will be kept under constant review on the day.

Access to Sharnbrook Animal Feeds will be maintained, with access available at all times via the village of Souldrop. Where possible, access will be maintained via the junction of Souldrop Road and The High Street in Sharnbrook.

Reduction in speed limit

To make sure there is safe movement of traffic in the area, speed reductions will be put in place at the following locations:

- Stocking Lane - 30mph



- The A6 - 40mph
- Souldrop Road - 30mph

Temporary Signals

Temporary signals will be used at key junctions on the A6 to help with the safe movement of event related vehicles. These signals will be manned throughout and potentially stood down once the event is underway and reactivated once the event is complete and if required to bring traffic away from the venue.

No waiting restrictions

No waiting restrictions will cover the areas highlighted yellow on the plan below covering:

1. Mill Road – from the junction with Rushden Road to the junction with Templars Way
2. Templars Way – from the junction with Rushden road to the junction with Mill Road
3. Park lane – from the junction with Rushden Road to a point approximately 160m to the east
4. The high street in Sharnbrook – from the junction with Souldrop road to the junction with Kennell Hill
5. Kennell Hill, from the junction with High Street to the junction with Templars Way/Mill Road



These **will not** be enforced throughout in blanket form and will be used subjectively to deter or inhibit inappropriate or overspill car parking associated with the event (i.e. cars parking in areas not recognised as popular or established parking areas in Sharnbrook)

Recognised parking areas associated with local businesses or local residents will be maintained and ring fenced for local resident / visitor parking.

Local residents can use paper copies of this document placed in the window of their vehicles (or those of visitors) to identify themselves as local traffic. Local businesses will be provided with waiver letters for patrons to place in vehicles for the duration of their stay. In any case representatives of the local parking enforcement of the Bedford Borough Council will be on hand to identify between local and event parking.

Once the event has commenced a pragmatic approach to the no waiting restrictions will be taken and any signs and cones potentially removed.