

Sharnbrook Parish Council

Health and Safety at Work

1. The Council attaches the highest importance to the health, safety and welfare of all employees at work and accepts responsibility for taking all reasonable steps to ensure that the business of the Council is conducted in such a manner as to exclude any undue risks to employees, clients, visitors or the public. The Council as an employer is responsible for ensuring that there is a healthy and safe working environment and welcomes observations and suggestions on this or any related matter.
2. The Council will, insofar as is reasonably practicable, endeavour to maintain a working environment which ensures the health, safety and welfare of all persons affected by equipment, premises and processes under its control and in particular to:
 - i) Provide and maintain equipment and systems of work which are safe and without risk to health.
 - ii) Make arrangements so far as it is reasonably practicable for ensuring the safe use, handling, storage and transport of 'articles and substances' which are inherently or potentially dangerous.
 - iii) Assess and limit the risks to health caused by all substances used at The Council's premises and to inform the relevant employees of the results of this assessment and the nature of the risk.
 - iv) Monitor on a regular basis the risks to health caused by substances and systems of work used at the premises. This monitoring will be done as an ongoing process.
 - v) Provide such information, instruction, training and supervision to ensure as far as is reasonably practicable the health, safety and welfare at work of every employee and visitor.
 - vi) Maintain the work place in a condition that is safe and without risk to health and the provision of safe means of access to and egress from the work place. Provide and maintain a safe and healthy working environment with adequate welfare facilities and arrangements.
Monitor and ensure compliance with all relevant statutes.
3. It is also the duty of every employee to:
 - i) Conduct themselves in a safe and healthy way so as not to expose risk to themselves or any other employee or visitor to the premises.
 - ii) To co-operate with the Council in every way so as to enable the Council to discharge its duties under the Health and Safety at Work Act 1974.
 - iii) Maintain good standards of behaviour and hygiene and to keep the workplace free from obstructions.

This policy was reviewed and confirmed on 4th May 2021.

Reviewed June 2023 and June 2025 and June 2026

It will be reviewed in May 2027 unless legislation requires it to be reviewed earlier.